

Minutes of the Journalism Education Association

April 22, 1993

Hyatt Regency, Long Beach, CA.

Board Meeting

Call to order President Candace Perkins called the meeting to order at 9:15 a.m.

Perkins complimented headquarters on the good job of putting together a new Board manual that has been updated and reorganized. Puntney requested that all board members take the binder of information home and bring it back to each board meeting to include updates.

Board members present

Roll call:

Candace Perkins, President
Linda Puntney, Executive Director
H.L. Hall, Vice President
Judy Babb, Secretary/*NewsWire* editor
Ken Siver, Past President
Sister Rita Jeanne, Treasurer Emeritus
Molly Clemons, *CJET* Editor
Susan Hathaway Tantillo, Certification Commission
Jack Kennedy, Development/Curriculum Commission
Steve O'Donoghue, Multicultural Commission
John Bowen, Scholastic Press Rights Commission
Rob Melton, NW Regional Director
Vicki Scorsone, SW Regional Director
Judy Knudtson, NC Regional Director
Kathy Craghead, SC Regional Director
Betty Morton, NE Regional Director
Rik McNeill, SE Regional Director
Tony Gomez, *ad hoc* board member
Diane Honda, *ad hoc* board member/Scholarship Committee
Robert Tohe, *ad hoc* board member
Willie Wooten, *ad hoc* board member
Connie Fulkerson, Publications Committee
Julie Dodd, SPA Liaison
Hilda Walker, Write-off Committee
Sharon Gentry, Write-off Committee

Minutes Judy Babb

Minutes from the Columbus Board meeting were corrected by Scorsone. The minutes said that Jostens is suing Herff Jones rather than they are in conflict with Herff Jones.

Minutes were approved as amended.

Financial reports Sister Rita Jeanne

Sister Rita Jeanne explained the deposits and growth on the fiscal year, with a gain for the year of \$38,771. During the past two years the portfolio has grown from \$130,987 to \$197,328 for an increase of \$66,341 or 50.6 percent

The portfolio opened with \$158,557. No funds were deposited or withdrawn and there was a gain of \$38,771. Sister Rita Jeanne urged the board to not dip into the money unless there is an emergency. She reported JEA's gain was 24.5 percent for the year.

The scholarship fund opening portfolio was \$12,062 and deposits were \$8,780. This included last year's \$4,000 check that hadn't been deposited the year before. Current value is \$19,175 with a gain of 4.4 percent.

Sister Rita Jeanne included a portfolio income summary for the year showing a month-by-month gain for a total of \$1,313.91.

Income for the year was \$4,780 including donations and general fund deposit. The expenditures were for plaques, engraving and scholarships, totaling \$2,400. The last person to ask for the scholarship was Courtney

Minutes of the Journalism Education Association

April 22, 1993

Hyatt Regency, Long Beach, CA.

Page 2

**Headquarters
Profit and Loss
Linda Puntney**

Perkes. Sister read a letter written by Courtney to thank JEA for the scholarship.

Puntney referred board members to the Profit and Loss Statement for April 1, 1992-March 31, 1993. Puntney said publications earned about \$9,000 above the budget. Total budgeted income was \$198,990; actual income was \$201,889.45. Budgeted expenses was \$222,592.00; actual expenses were \$181,994.70 for a net profit of \$19,894.70. A question was raised about the secretary's budget and expense coming to a negative figure. Puntney said it probably included travel expenses that should be taken from the convention budget and that it would be corrected.

**JEA Goals
Candy Perkins**

Perkins asked the board to look at goals for the next two years. She said a lot of what we are doing is on track but she'd like JEA to network with administrator groups to show them journalism is what they are looking for. Perkins said she'd like to have one more statement that would show our commitment to changes.

Kennedy asked if goal 7 addressed some of what Perkins was talking about. Perkins said she thought goal 10 did also.

Scorsone wondered if our goal of promoting use of technology was not being addressed totally. She mentioned the need for computers in the write-offs. Perkins said there would be a committee meeting this summer and that problem as well as others would be addressed.

Clemons asked about goals 2 and 6, about curriculum and tying in with out-come based and theoretical aspects. Clemons agreed to work with Perkins on addressing this. Gomez also agreed to work with them.

Siver said goal number 6 reflected our ill-fated attempt to get hooked up to a bulletin board. Perkins and Siver both said it is still a goal, that we are still committed to the technology.

**Proposed budget for
1993-94
Candy Perkins/Ken Siver**

Perkins said both she and Siver had worked on the proposed budget which is similar to the 1992-93 spending plan. Siver reminded the board that the budget is a spending plan rather than something cast in stone. The last number of years we have set a figure that was a ceiling of what we would spend and that ceiling has been higher than our income. We have incurred some larger expenses with some changes at headquarters. Siver also cautioned that when we put something in place we have to think of its continuing cost.

In the new budget, publications income is estimated at \$88,000 which Siver thinks is probably a little modest. He thinks the projected interest gain is a little modest, too. The projected expenses total \$239,179 with a \$37,964 dip into savings if necessary.

The budget proposes a slight increase in airfares. Also increased is the amount for materials for resale. There is a significant increase in the past president's travel expenses because of convention planning which Dorothy McPhillips hadn't been able to do but Siver will. Also the *NewsWire* budget is higher because of more pages and a more expensive printer for improved turnaround time.

Multicultural Commission increases reflect the addition of submitted budget requests. JEA has tried to honor all of them.

The budget for regional and state directors remains the same with slight variation for hotel and airfare.

Ad hoc board members expenses are new this year. The notable change in committees comes with publications moving to committee status. Budget for the contest committee is higher because a committee will meet in St. Louis this summer to discuss and make changes in the contests.

Under special projects is \$3,000 for the purchase of a Powerbook 180 for headquarters.

Minutes of the Journalism Education Association

April 22, 1993

Hyatt Regency, Long Beach, CA.

Page 3

Siver said the budget does not mention an item addressed in new business which calls for cash awards for the teacher and student awards. The board may have to amend this or find another way to fund the awards.

Siver moved to approve the proposed budget. O'Donoghue seconded. Tantillo asked if the \$1,000 for Certification included the printing of the directory. Puntney said no, that it was reprinted yearly. Hall wondered about the cut of \$160 for next year for certification. He said he probably still had \$100 for postage that he hadn't turned in and that it was probably conservative as he was sure he didn't have receipts for a lot of things that were mailed. Siver said the board could add this back with an amendment. Hall said if program is to continue to grow, the postage is needed. Sharon Gentry said that bulk mailing has gone up, too. Hall suggested that 248.8 should be increased by \$200. It was added as a friendly amendment.

Sister said 2-27.1 should just read supplies.

O'Donoghue seconded accepting budget as amended. Motion passed.

Motion: To approve budget with amendments. Motion passed.

Semi-annual reports

Perkins reminded the board there would be one really thorough annual report included in the directory. The current one wasn't as in-depth. She reminded everyone to send a thorough report to headquarters by June 1.

Siver spoke of the transition meetings that he and Perkins had as Perkins takes over the presidency and he moves into conventions. Siver said he was working with NSPA on joint meetings through 2001.

Hall questioned whether state and regional reports would go straight to headquarters. Discussion ensued and it was decided that Hall would get Regional and State Directors reports by June 1, then he would mail them to headquarters on a reasonable schedule.

Commission Reports Scholastic Press Rights John Bowen

Bowen is asking people to be regional contacts on scholastic freedom matters. Under old business, the ACLU is trying to work on a national Express Yourself program. He said the Student Press Law Center is interested. O'Donoghue said he was getting a big packet of disks for those who were interested in having one. O'Donoghue said it is a real possibility that ACLU could make it national. They are looking at feasibility, cost and funding. Bowen said he thought the \$5,000 in the budget was for helping to fund this. New press rights business concerned an attempt to put together a three-day workshop in August in Kansas for a State Free Expression Forum. He said we are waiting to see if we can get funding. Perkins wondered if it was getting too late to plan for August.

Development/ Curriculum Jack Kennedy

Kennedy said the Video Journalism curriculum was recently completed and that he will have it to Fulkerson to be printed for the next catalog. He says it is complete and that he may actually have to cut some things. Siver asked about the press run. Fulkerson said it would be no more than 300. Kennedy suggested a small run because technology is constantly changing.

Kennedy handed out drafts of promotional brochures. He said the brochures are based on an idea brought up a year ago and both are aimed at administrators. He said he would like to add a fourth panel that could be mailed back. He said it could contain a check-off of things administrators might want. He had tried to make it short and followed Clemons' suggestion that it shouldn't be put in an envelope or say journalism on the front.

The second brochure was an invitation to administrators to come to the D.C. convention. He said he'd like feedback and quotes for the brochure. Kennedy said there would be a huge mailing expense if the brochure was mailed to more than 20,000 high school principals. Clemons said the brochure is a great idea and stressing outcomes-based education idea is good. She suggested making the brochure two colors. She thinks there needs to be an administrator's quote. Gomez suggested that it should contain a teaser that would be sessions at conventions for them and that he would be willing to do one. McNeill said it needs quotes from outstanding principals (Principal of year etc.). O'Donoghue suggested showing how attending conventions could help principals learn how to prevent legal problems.

Minutes of the Journalism Education Association

April 22, 1993

Hyatt Regency, Long Beach, CA.

Page 4

Clemons suggested JEA invite the National Association of Secondary School Principals to D.C. She also suggested we offer an administrative outreach program and at every convention we bring in four or five principals and pay their way. This could be something we could add to the brochure that they check off. Clemons said she recognized its expense. Kennedy said he still needed help on what to put on the checklist. Dodd suggested an ad in the NASSP journal could be less expensive. Discussion ensued about the possibility of an ad and story. Perkins suggested JEA could do an ad, story and possibly a target mailing to the D.C. area. Clemons suggested they could also mail it to state presidents who could distribute it at state conventions.

Perkins questioned whether we needed to reprint the goals brochure since it would be printed in the directory. Puntney said we could just photocopy goals to send out with packets. Perkins said headquarters should find out how much it would cost to do the brochure and labels and mailing. Perkins asked for someone to write a motion addressing the printing of a brochure (Capitol Idea) and the ad. Clemons suggested the "best friend" brochure could go out at state principals' convention and we might ask yearbook companies to hand it out there. Puntney suggested that we could investigate having a yearbook company printing it. Siver said he thought we might be asking too much to have them print it. Puntney said the Advisers Institute brochure (1,750 printed in two colors) cost \$450.

Kennedy said the commission is continuing to prepare issues seminars for the conventions. The City High students have now done 17 issues packets and they are "darned happy" to have done them.

Multicultural Commission Steve O'Donoghue

O'Donoghue suggested the board send a get-well letter to Multicultural Commission member Robert Greenwood who recently had surgery. Greenwood talked to the Society of Professional Journalists whose last issue was on diversity and asked for copies. SPJ said they would like to have high school teachers as members and they were looking for ways to let high school teachers join as associate members. A session titled "A Necessary Change in Photojournalism" will discuss an outreach program which will involve donated cameras and film from Nikon and Kodak. There will be some curriculum materials introduced. JEA brought four more outreach people in: two from Texas, one from New Jersey and one from Virginia. They were in training sessions with Mary Arnold. O'Donoghue said the Commission had reviewed the eight original goals and confirmed they are making progress on five of them. He thanked Diane Honda who got to "do it all" with this convention. Puntney seconded with her thanks for all of Diane's work.

Certification Commission Susan Hathaway Tantillo

Susan Hathaway Tantillo said three CJE tests have been taken elsewhere, and five are taking MJE and seven are taking CJE here. Hall will replace Tantillo as a commission member. The commission is now discussing the renewal process because in 1995 some will be eligible to reapply. There will be 27 CJE and five MJE certificates presented in Long Beach. Perkins reminded those with certification to use the initials after their name in journalism context.

Scholastic Press Associations Julie Dodd

Julie Dodd said there are two sessions planned for press association directors and advisers: What can state press associations do to promote diversity and a roundtable by Judy Hines with The Freedom Forum who will give a session on Teen Journalism Today and the progress on the book and how to share what we know. She said that Rich Holden with the Newspaper Fund is here and the fellowships for inexperienced advisers have been reinstated. He would like the board's input. Dodd said at the Atlanta meeting a journalism teacher questioned why research is even needed. She suggested that we need to make sure research gets to teachers and that we make sure it is related to teacher needs. She said some newspapers could be helpful in keeping journalism programs alive. ASNE had said they would print a tabloid that could be mailed out with *C:JET*.

Headquarters Report Linda Puntney

Puntney said the headquarters report is in the semi-annual report. She continues to worry about membership which is up 7 percent from spring of last year but down 16 percent from last fall. Total membership is 1,542 which is a 2 percent increase. The Northwest region is down 8 percent and Southeast is down 4 percent so the regional directors need to work on those areas.

Minutes of the Journalism Education Association

April 22, 1993

Hyatt Regency, Long Beach, CA.

Page 5

Committee Reports	Perkins said some new committee chairs have been named and there may be others who change.
Awards	The new Awards Committee chair is John Hudnall. Puntney said there are many JEA members who need to be recognized and encouraged board members to make nominations. Deadline - July 1.
Contest Hilda Walker and Sharon Gentry	Hilda Walker reported that for Long Beach Sharon Gentry will handle write-off contests at the Hyatt and she will handle them at the Sheraton. Carol Mills took care of registration, Puntney handled the hotel rooms, Tantillo got judges and Hall and John Bowen got speakers. Walker said all 31 contests are being offered here and 1,212 students from 255 schools are pre-registered. She said the computer design contest is a carry-in contest at this convention. Video broadcast has more students involved than in Columbus. Radio news is the smallest category with 15 registered. Revisions on the handbook have been made. For future conventions, Leah Jaffee Kohn and Sharon Deibel are local co-chairs for D.C., Dena Minato will be local chair in Portland, and Judy Babb will be the local chair in Dallas.
Scholarship Diane Honda and Margaret Johnston	Diane Honda said she helped Margaret Johnston with the Scholarship Committee at this convention and will assume full responsibility as chair in Portland.
Newswire Judy Babb	Judy Babb explained Newswire assignment of stories and deadlines and said these deadlines are in the semi-annual report and reminder notes will be sent to remind committee and commission chairs to submit stories. She reminded all board members they could submit a story for any issue. Babb also said she is working with the University of North Texas and had an intern this semester. Mary Reeves, the newspaper adviser at Highland Park High School, is serving the first internship. Babb hopes the internship will continue each semester.
C: JET Molly Clemons	Molly Clemons said the summer <i>C:JET</i> is done, and Kennedy had done a great job on the packaging issue. Clemons has written to board members on taking turns as contributing editors. Bowen will do the Winter '93 issue on press freedom. Rik McNeill and Betty Morton will do the Spring '94 issue on literary magazines with a Dec. 10 deadline. Kathy Craghead will head up the Fall '94 issue on the coaching of writing. Clemons is still looking for someone for the Summer '94 issue. She is editing the Fall '93 issue on outcomes-based education and new scheduling plans and how they will affect journalism. She asked for information to be sent by June 20. Scorsone volunteered to join her on that.
NCTE Candy Perkins	Perkins said there would be more at the business meeting about the last NCTE meeting in Louisville. The assembly worked on a constitution and a relationship between the two groups.
Publications Connie Fulkerson	Connie Fulkerson said there are two bookstores at the convention, one at each hotel. She asked for volunteers to help. In the next two months, she would like ideas on new items that should be included.
Convention Updates	<p><i>Columbus:</i> Sarah Ortman said not one person complained during the convention, and everyone was very positive. Columbus drew more than 2,000 participants. David Weisenburger thanked Walker and Gentry for all their help with write-offs. Eight different Ohio organizations donated a total of \$7,400. Tantillo commented on the best goody bags ever. Puntney said Sarah and Dave both got thank you notes and flowers. JEA had an unexpected \$400 expense for replacing a TV or computer monitor that was stolen. Total income from Columbus was \$58,496.50 and expenses were \$29,147.75 for a total profit of \$29,349.75. Rolnicki thanked Sarah and Dave.</p> <p><i>Long Beach:</i> Siver said this convention was done without much local help. He worked with Puntney on the program, concentrating on the newspaper strand. He said the biggest frustration was securing local pros. for the program. Thanks to K-State alumni, they were able to fill some of the slots. He talked about the difficulty with working with Hyatt because of three changes of personnel. He said JEA and NSPA were never told about the Convention Center construction. Puntney reported on the advisers luncheon on the Hornblower California yacht. She said the AV bill will be higher because the convention is at two hotels. Siver and Rolnicki are coordinating at the Sheraton; Reeder and Puntney at the Hyatt. About 2,500 are pre-registered. They are hoping people who waited because of the Rodney King civil rights trial may come in as walk-ins. Rolnicki said we succeeded in achieving a diversity in keynoters. He says there are two exhibit areas with different</p>

Minutes of the Journalism Education Association

April 22, 1993

Hyatt Regency, Long Beach, CA.

Page 6

exhibitors at both. Siver said registration was 2,527. There is not a space large enough to hold everyone for the Sunday awards ceremony so it will be in the Sheraton Ballroom with the terrace open. Not everyone may be able to see. Dodd said she thought we need to worry about logistics especially with dances at night.

D.C. Siver reported that Lange and Atwood are very busy and that enthusiastic locals have been meeting. They will meet in May to review and update plans/assignments. Lange and Atwood will have more at the Business Meeting about the convention. Rolnicki said he is very happy with the meeting rooms at the hotel. Puntney said to fill out program proposals.

Portland: Rolnicki and Puntney made a visit. It will be another split hotel convention between the Marriott and Hilton. The Portland committee is most enthusiastic with many good ideas. Puntney introduced the proposed budgets for Portland and Dallas. Registration is \$37 for both, a \$2 increase over Long Beach. The budgets have estimates of income low and expenses high.

Siver made a motion to approve the Portland and Dallas budgets. It was seconded by Betty Morton.

Budgets for both were approved.

Melton said this year celebrates the 100th anniversary of Oregon Trail. "Blazing New Trails" is the theme. Carla Day is local chair. She will shadow Puntney in Long Beach. Rolnicki said the two hotels are separated by six blocks. They have not decided which hotel will be for yearbook and newspaper sessions. Registration will be at the Hilton; the awards ceremony at Marriott ballrooms.

Dallas: Siver will be meeting with Dallas people in the fall. Rolnicki said JEA/NSPA will have advantage since the college convention will be there the year before which should help to work out problems.

Beyond 1996, Siver said JEA and NSPA are working on a plan for geographic distribution and they are looking at places we haven't been like Atlanta or Orlando. He said there has also been an interest in San Antonio.

Phoenix is being considered for spring 1997. Siver has met with the state membership and had some discussion on the proposed site. The convention was last there in 1983. Downtown Phoenix is probably most advantageous. Two new shopping centers and a food court are now open—all a block or two from the Hyatt and Omni. Two newspapers are within blocks. The newspapers also want to work on the convention. We are keeping options on hotel open and waiting to hear. We will have a concrete proposal in November.

Old Business Teacher Award

Teacher and student awards: Siver referred board members to the handouts. The board discussed the Professional Contribution Prize for Innovative Instruction/Advising. Babb questioned whether MJE projects could be submitted. A major change is in wording of 9, no longer giving ownership to JEA but rather permission to reprint. Siver said that with awards at \$500, \$250 and \$100, there was a potential of \$850 liability to JEA every year. Rolnicki suggested that we try it for a year and see what we get. Wording of governance 8 was changed to read. "Entries must be original work and have been created within 24 months of the competition deadline." A number 10 governance rule was added "JEA Board members are not eligible." Number 6 was changed to read: "The award selection committee may select up to three or may chose to not select any in a given year." Under the award criteria, "by JEA members" was added to the end of the first sentence and number 2 was eliminated. The award recognition was changed to include a maximum of three awards a year of \$300 each and will change liability to \$900 rather than \$850.

Motion to approve, seconded. Motion passed.

Siver said the idea was to recognize one student whose work makes an impact. O'Donoghue suggested not limiting the award to students of JEA members. Gentry suggested changing it to nominated by a JEA member. Siver pointed out other financial obligations with administration of the award. O'Donoghue suggested a trial run. Clemons suggested changing cash prize to cash scholarship to prevent eliminating

Motion: To approve
budgets for Portland and
Dallas conventions.
Motion passed.

Motion: To approve the
Professional Contribu-
tion Prize for Innovative
Instruction/Advising.
Motion passed.

Minutes of the Journalism Education Association

April 22, 1993

Hyatt Regency, Long Beach, CA.

Page 7

Student Award
Motion: To approve a
Student Impact
Award.
Motion passed.

students from other competitions. Bowen said he hates to call it a scholarship as it may reduce other scholarships. Bowen pointed out there is much team reporting. Award criteria #2 was changed to "The entry must be that of a secondary school student(s) nominated by a member of the Journalism Education Association." Award nominations #1: Students may also nominate themselves. Motion passed with revisions mentioned.

Perkins said we now need a committee for each. Starting dates for teacher award is the fall, and the student in the spring. Gomez and Bowen volunteered to be on student committee, Hall and Clemons volunteered for the teachers committee. Perkins suggested that Siver be on both.

Adviser Institute
Connie Fulkerson

Fulkerson referred the board to the Advisers Institute brochure in the binder. She said there are three sessions and that advisers can attend one or two or three. Topics are listed in the brochure. Randy Stano will be there for design. They already have six reservations. The institute is listed in guide for summer workshops and they have a \$500 scholarship for an adviser.

Motion: JEA will
provide necessary
funding for the print-
ing and mailing of a
promotional brochure
targeted at principals.
Motion passed.

Motion by Kennedy: JEA will provide necessary funding for the printing and mailing of a promotional brochure targeted at D.C.-area principals, along with NASSP state presidents. An advertisement developed from the same material will be placed in the NASSP Journal. Total budget commitment will be within Promotions budget guidelines with an additional \$500 added for the advertising. Hall seconded. Motion passed.

Motion: That a new
outreach to adminis-
trators be piloted at
the D.C. convention
with JEA waiving
registration and
inviting four D.C. area
principals to attend
the convention.
Motion passed.

Motion by Kennedy: That a new "Outreach to Administrator" program be piloted at the D.C. convention, with a budget to be comparable to the Multicultural Outreach total. Discussion ensued and a friendly amendment was made to read "That a new 'Outreach to Administrator' program be piloted at the D.C. convention, waiving the registration fee for up to four administrators and inviting them to the adviser lunch." JEA is already targeting the local area. Hall suggested we put it in with the current mailing to the four-state area targeted for certification, asking advisers to invite their administrators to apply. Bowen said he doesn't think it will bring in those who aren't already for us. Puntney said it could be all convention expense and Siver said it should be contingent on NSPA approval. Hall called for question again. Motion passes with four no votes.

Siver moved to amend 1993-94 budget to include \$900 for Professional Contribution Prize, \$300 for Student Journalist Impact Award, \$400 for administering the awards program for a total of \$1,600. Motion passed.

Motion: Any teacher
professional who has
his/her convention
registration waived
must be a member in
good standing.
Motion passed.

Siver questioned waiving registration fees for teachers who are judges or speakers if they are not JEA members. Siver says there are 50 to 60 people who are not members who are speakers and judges. Puntney mentioned that the call for speakers forms for D.C. and Portland were already out and the forms didn't say they had to be JEA members to have fees waived.

Motion by Hall: Any teacher professional who has his/her convention registration fee waived must be a JEA member in good standing. Seconded by Morton. Motion passed.

Show of hands in
support of being a
part of the Channel
One five state tour

Channel One is doing a May 9-14 bus tour. Board members and JEA sanctioned the five-state tour. Puntney said it will give JEA an opportunity to get word about JEA to all who get Channel One. Dodd voiced her opposition, saying the National Education Association has voted against Channel One because of commercials. Puntney said this was addressed with board members, and they said they thought if someone else had come up with this we would support it. O'Donoghue said he agreed with Dodd. Puntney said Channel One showed how they were addressing some of our goals. Perkins said that fact and that there will be no costs to JEA was part of her reason for agreeing with it. Melton said he thought we don't choose to not talk to Oregonian or others because they take advertising. Bowen agreed. O'Donoghue said he didn't feel like it was the issue but rather will it be a plus for JEA. Hall said, there is nothing in here that endorses Channel One. Scorsone said that those schools where it is viewed have made a choice to view this. Morton said she felt that Channel One was doing much more good than the controversy of advertising. Siver says that Channel One is listening to user complaints and are not as rigid with their requirements. Clemons asked whether this needed a vote or if it is a moot point. Dodd suggested that a motion be made. Siver suggested that by show of hands we indicate support or lack of support for this. The vote was 11-1 for supporting the tour.

Minutes of the Journalism Education Association

April 22, 1993

Hyatt Regency, Long Beach, CA.

Page 8

Motion: To approve by-law changes.
Motion passed.

Bylaw changes: Siver said the proposed changes were sent out April 8.

Siver made a motion to approve bylaws; Melton seconded. Scorsone questioned the date for reports being due. Melton suggested that it just be changed to "report annually" and that way the date can change without a bylaw change. The revised bylaws are as follows:

3.07 THE PRESIDENT shall have general and active management of the affairs and property of the organization and shall see that all orders and resolutions of the Board of Directors are put into effect. The president shall preside at business meetings and Board of Directors meetings. The editors of the association publications will be directly responsible to the president. The president will also supervise the staff.

3.09 THE SECRETARY shall keep an accurate record of all regular business and Board meetings, edit Newswire, and shall perform such additional duties as are incident to the office and any other duties which the Board of Directors may assign. In the absence or disability of both the president and vice president, the secretary shall perform the duties and exercise the powers of the president until action is taken by the Board. The secretary shall be responsible for the maintenance of the Hotline service to members.

3.11 Additionally, JEA's national headquarters staff shall have a professional audit performed annually as part of the year-end fiscal report and for purposes of income tax reporting. Further, the executive director shall supervise the maintenance of a computerized membership database and the current files and records of the association. The executive director will prepare the annual report and supervise its printing and distribution.

5.04 Regional directors shall report regularly to the vice president and prepare a written report of the region's activities to be submitted to the vice president at least ten (10) days prior to each national convention. A summary shall be prepared by the vice president to be presented at each business meeting and submitted for inclusion in the Annual Report.

6.09 The state director shall report annually to the regional director and shall submit a report by phone or in writing of all activities promoted or participated in during the previous academic year for publication in the Annual Report.

8.06 EDITORS of the JEA professional journal and newsletter shall be directly responsible to the president. The journal editor is selected by the president and confirmed by the Board of Directors. The elected secretary will be the newsletter editor. Each appointment shall terminate on June 1 following the JEA elections. The journal editor, upon the discretion of the president, may serve more than one term. The newsletter editor's term will expire if he/she is not re-elected. The journal editor may be removed from the publication by the president pending approval by the Board of Directors.

3.10 IMMEDIATE PAST PRESIDENT shall serve as a parliamentarian to the association's Board of Directors and as convention coordinator with the executive director. Additionally, the immediate past president shall work with the president in advising him/her on association affairs, performing interorganizational networking and in assuming other duties as assigned by the president.

10.01 The president, vice president, secretary, commission chairs and regional directors representing each of the geographical regions of the association shall be elected to a term of two years, the general membership voting upon the officers and commission chairs and the regional directors being elected regionally.

12.01 The fiscal year of the association shall begin on April 1 and end on March 31 each year. The Board of Directors shall have the authority to change the dates of the beginning and end of the fiscal year provided that the Board of Directors shall notify the association members of any changes in the fiscal year dates at least thirty (30) days prior to the current year.

Motion passed.

Minutes of the Journalism Education Association

April 22, 1993

Hyatt Regency, Long Beach, CA.

Page 9

Diane Honda corrected area code on roster is 818. Her fax number is 818-344-5909.

Scorsone congratulated Perkins on her first board meeting.

Motion to adjourn.

Call to adjourn at 1:35 p.m..

Motion passed.

Respectfully submitted,

Judy Babb

JEA Secretary